

# Privacy

## REGAL BELOIT AUSTRALIA PRIVACY POLICY

Regal Beloit Australia Pty Ltd ("RBA" or "we", "us" or "our") is committed to protecting your privacy and handling any personal information held about individuals in accordance with applicable laws. This Privacy Policy explains the way RBA collects, holds and discloses personal information about individuals, including through our website ("Website"). If you have questions or concerns regarding this Policy, please contact RBA at the e-mail address provided at the end of this Policy.

**1. WHAT INFORMATION IS COLLECTED?** RBA collects and holds your personal information to perform its business functions. For example, RBA may collect your personal information to enable you to participate in a RBA promotion, for the uses listed below or to allow RBA to market its current and future products and services to you. RBA does not collect personally identifiable information from individuals unless they provide it to us voluntarily and knowingly. In other words, RBA does not require that you register or provide information to generally view the Website. However, we collect a limited amount of personal information from you in certain areas of the "Website" for various reasons, such as when you enter in information to use certain areas of the Website or when you contact customer support services. The details below describe what information we collect and how we use what is collected.

**Types of Personal Information.** The types of personal information RBA collects will depend on the nature of your dealings with RBA and may include:

- Your name, date of birth, address and gender;
- Personal and/or work contact details (including phone/fax number/email address, business name and authorised representative name and contact details, address);
- Payment details (such as a credit card number);
- Your product preferences and purchase history; and/or
- Any information you provide through promotions, competitions or customer surveys.

**IP Addresses.** An IP address is a number assigned to your computer when you connect to the Internet. As part of the protocol of the Internet, web servers can identify your computer by its IP address. In addition, web servers may be able to identify the type of browser and/or type of computer you are using. RBA collects IP addresses and related information for the purposes of system administration, to assess the traffic to the Website and to maintain and improve the Website. We do not link IP addresses to your personally identifiable information. We can and will use IP addresses, however, to identify a user when we feel it is necessary to enforce compliance with our Website Terms and Conditions or to protect our service, the Website, customers or others.

**Use of Cookies.** Cookies are small bits of information that some websites (including the Website) transfer to an individual's hard drive for research purposes. RBA uses cookies to analyse the traffic, such as total visitors and pages viewed on the Website, and make improvements based on the data we collect. RBA never saves passwords or credit card information in cookies. The use of cookies has become a standard in the industry, especially at websites. Most browsers are initially set up to accept cookies. You can usually set your browser to refuse cookies or indicate when a cookie is being sent. If you refuse cookies, you may not be able to use some of the functionality of the Website. The Website's advertisers and other partners may also use cookies in connection with the services and websites to which the Website links. We do not control these cookies.

**2. WHO IS COLLECTING THIS INFORMATION?** RBA collects the information described above via the Website or through its representatives. In some circumstances however, RBA may also collect your personal information from other entities (including RBA distributors), but only in accordance with relevant privacy laws. In the case of third party features on the RBA Website such as advertising, co-branded areas or links to other websites, such third parties may also collect your information. You should review the applicable privacy policies of these third parties before providing personally identifiable information. RBA is not responsible for any actions or policies of such third parties. You must actually click on their ad/brand/etc and leave the RBA site for the third party to get your information.

## 3. USE AND DISTRIBUTION OF INFORMATION.

RBA uses your personal information for the purpose for which it was collected, and RBA may periodically use limited customer information internally to provide operational, marketing or advertising support, and/or to help us promote our services, or enhance services RBA wants to offer. RBA may contact you on issues regarding the use of our services. RBA may also use your personal information for other purposes which are related to those listed above and which will be made clear to you at the time RBA collects that information, or for such purposes as may be required or permitted by law. In some circumstances RBA may also provide information to consultants, contractors and service providers performing services including (but not limited to) promotions agencies, advertising agencies, legal and accounting services, credit reporting, mail-house, transport, prize providers, marketing, data analysis and processing and printing services; and/or RBA distributors. Where required in the course of its business, RBA may also provide personal information to its related entities overseas in countries including (but not limited to) the United States of America, New Zealand, Malaysia, Singapore and Thailand. If RBA provides your personal information to such a party, RBA generally requires the third party to protect your personal information in the same way RBA does.

You may be asked to provide personal information to use certain services on this Website. This information is primarily used to deliver a more personal and pertinent experience and to assist us with your transactions. RBA does not exchange, lease or sell

your name or e-mail address information. RBA does not provide, sell or make available its customer list, or any part or subset of its customer data, to any third parties. Data that we have about you is for RBA's use only. If RBA uses your personal information for direct marketing purposes, all correspondence sent to you by RBA will give you the opportunity to "opt out" of receiving any further direct marketing correspondence. If we use your personal information to send you any direct marketing communications, you have the right to request that we provide you with the source of that personal information. There is no fee for requesting this information. Unless it is impracticable or unreasonable to do so, we will provide you with the source of the personal information. Government Authorities and Litigation. Sometimes a law, court order, or other judicial or administrative process requires us to provide information to a government authority or party to a private lawsuit. RBA will provide the information that it in good faith believes is required to comply with the law, order, or other process. RBA may also have to disclose certain information in court documents if it has to bring an action against you, for example, to collect a debt you owe.

4. WITH WHOM THE INFORMATION MAY BE SHARED. Except as described above, RBA will not knowingly disclose or authorize the disclosure of personal information (other than aggregate statistical information) to any third party without your consent unless (1) we have reason to believe that disclosing this information is necessary to identify, contact or bring legal action against someone who may have breached our Website Terms and Conditions or who may be causing injury to or interference with (either intentionally or unintentionally) RBA's rights or property, other Website users, or anyone else who could be harmed by such activities or (2) we believe in good faith that the law requires it.

5. CHILDREN UNDER THE AGE OF 13 YEARS. In accordance with the Children's Online Privacy Protection Act 1998 (US)(COPPA), RBA will not knowingly collect personally identifiable information using this Website from a child under the age of 13 without a parent's or guardian's prior consent.

6. LINKS TO OTHER WEBSITES. While you are using the Website, you may be linked or directed to other third party websites outside the Website that are beyond RBA's control. Each of these third parties may have a privacy policy different from that of RBA. RBA is not responsible for any actions or policies of such third parties. You should review the applicable privacy policies of these third party websites before providing personally identifiable information.

7. SECURITY PROCEDURES WE USE. We are very concerned with the security of your personal information and take reasonable steps to ensure personal information RBA holds about you is protected from risks such as misuse, unauthorised access, use, destruction, modification, disclosure, interference or loss. Unfortunately, no data transmission over the Internet can be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, which is transmitted at your own risk. Once we receive your information, we take appropriate steps that we believe are reasonable to protect the security of your data on our system, both internally and from outsiders, and to ensure the integrity of the data we collect. We use a combination of technological and policy methods to protect this data.

8. ACCESS AND CORRECTION. The accuracy of your personal information is important. RBA will take reasonable steps to ensure personal information it holds about you is accurate, complete, up-to-date and relevant. If you believe that any personal information we hold about you is incorrect, please contact us at [FinanceAU@regalbeloit.com](mailto:FinanceAU@regalbeloit.com). You have a general right to access the personal information RBA holds about you. You may contact us at [FinanceAU@regalbeloit.com](mailto:FinanceAU@regalbeloit.com) to request details of your personal information and we will take reasonable steps to give access in a way that meets both our needs and yours. If we are unable to fulfill your request for any reason, we will provide you with written reasons for this. You also have the right to request us to correct your personal information. You may do so at any time by contacting us at [FinanceAU@regalbeloit.com](mailto:FinanceAU@regalbeloit.com). We will not charge you a fee for requesting a correction to your personal information or for the steps we take to correct that information.

#### 9. COMPLAINTS AND FURTHER INFORMATION

If you require further information regarding this Privacy Policy or any other steps RBA has taken to protect your personal information or privacy, or have any concerns or complaints regarding our privacy practices or management of your personal information, please contact us at [FinanceAU@regalbeloit.com](mailto:FinanceAU@regalbeloit.com). We will acknowledge and take your privacy queries and complaints seriously, and endeavor to respond to you within 20 business days. If you are unsatisfied with our handling of your matter, you may wish to contact the Office of the Australian Information Commissioner via the contact details listed at <http://www.oaic.gov.au>.

10. CHANGES IN THESE TERMS. We may update this Privacy Policy from time to time by publishing an updated policy on our Website at [www.regalaustralia.com.au](http://www.regalaustralia.com.au). Your continued use of the Website or interactions with RBA following the update to these terms will mean you accept those changes.

If you have questions or concerns regarding RBA's Privacy Policy, please e-mail RBA at [FinanceAU@regalbeloit.com](mailto:FinanceAU@regalbeloit.com).